

Committee:	Cabinet	Date:	Thursday, 29 November 2018
Title:	Local Plan Statement of Community Involvement		
Portfolio Holder:	Councillor Susan Barker, Portfolio Holder for Environmental Services		
Report Author:	Stephen Miles, Planning Policy Team Leader smiles@uttlesford.gov.uk	Key decision:	No

Summary

1. This Statement of Community Involvement (SCI) has been updated in preparation for the submission of the Local Plan to the Secretary of State.

Recommendations

2. To consider any comments from PPWG on the draft Statement of Community Involvement.
3. Subject to the first recommendation, to agree the draft Statement of Community Involvement for a six week consultation from 7 January to 18 February.

Financial Implications

4. None.

Background Papers

5. Appendix 1 – Updated Statement of Community Involvement. Please note this does not include any changes from PPWG, as timing does not allow for this.

Impact

- 6.

Communication/Consultation	The SCI will be subject to a period of consultation.
Community Safety	N/a
Equalities	The SCI supports methods of consultation such that all groups can be involved in the consultation process.

Health and Safety	N/a
Human Rights/Legal Implications	N/a
Sustainability	N/a
Ward-specific impacts	All
Workforce/Workplace	N/a

Situation

7. The Council adopted its SCI in January 2018, the document sets out the Council's approach to public consultation and involvement in the preparation of the Local Plan, other development plan documents and in the determination of planning applications.
8. Officers have carried out a review and refresh of the document to support the Council's submission of the Local Plan. The views of the Planning Policy Working Group are sought prior to carrying out a formal consultation on the SCI.
9. The main changes to the SCI are to reflect the arrangements for publishing the Addendum to the Local Plan and the updated Sustainability Appraisal for a period of representations to be submitted.
10. Planning Policy Working Group will have considered the draft SCI on 20 November, any comments from PPWG will be fed back to Cabinet.

Risk Analysis

11.

Risk	Likelihood	Impact	Mitigating actions
If the Council does not have an up to date SCI and has not carried out consultation in accordance with the Regulations and the Statement of Community Involvement the Local Plan could be found to have	2 – Unlikely	4 – The Council could be required to undertake additional periods of consultation and resubmit the Plan	The review of the SCI is intended to ensure the Local Plan is ready for submission

failed the legal compliance test at examination.			
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- 1 = Little or no risk or impact
- 2 = Some risk or impact – action may be necessary.
- 3 = Significant risk or impact – action required
- 4 = Near certainty of risk occurring, catastrophic effect or failure of project.